

The Stewardship Committee functions as the hands and feet of Jesus within a parish and in the community. The Committee and its members help to make the parish a place where God's children are invited, welcomed, and encouraged through the Sacraments and the many ministries of the parish.

### **What a Stewardship Committee does:**

1. Help the parish be Welcoming and Inviting to current and new parishioners
2. Encourage all parishioners to participate in the four areas of Stewardship: Prayer, Time, Talent & Treasure
3. Foster gratitude at the parish
4. Promote parishioner registration to improve communication.

### **How a Stewardship Committee does it:**

1. Help the parish be Welcoming and Inviting
  - Is the parish visually appealing on the outside?
    - Is the signage fresh and clean?
    - Are Mass time readable at 45 mph
    - Easy to get inside?
    - Easy to park & leave?
    - How does the Church look from the outside?
      - Can you tell when it is Advent, Christmas, Lent or Easter?
  - Would a stranger be welcomed?
    - Are the Greeters properly trained and positioned?
    - Are they invited to come back & get involved?
    - Is the visitor encouraged to register with the parish?
    - Include a map of the facility
    - Are the Mass elements easily accessible?
      - if not in the Order of Worship or on a screen
  - Is the website up to date?
    - Are the pictures updated and do they change every few months?
    - Is it easy to navigate?
    - Are the Mass times readily visible?
    - Can you find the Staff and how to contact them?
    - How to mail OR make an online gift?
    - Can a prospective parishioner register easily?
  - Would a visitor understand the bulletin content?
    - Is the bulletin easy to read? Engaging?
    - Is there information on how to get involved? How to register? How to donate?
2. Encourage all parishioners to participate in the four areas of Stewardship: Prayer, Time, Talent & Treasure
  - Prayer
    - Are there opportunities to grow in their faith?
    - Small Groups?
    - Books in the narthex?
    - Info in the bulletin to learn more about their faith
  - Time
    - Are the ministries of the parish organized and easy to digest?
    - Is the time commitment clear for each ministry
    - Is there training for new volunteers? And is it clearly accessible?

- How do volunteers step up?
  - Talent
    - Only ask for the volunteers needed – “we need 4 more men in the choir” or “we need 2 more ushers at this Mass once a month”
    - Put systems or processes in place to be sure a new volunteer is contacted.
    - Train new volunteers within 30 days and schedule them within 30 days
    - No one EVER gets told No. FIND a spot for a volunteer.
    - Ministry fairs and giant check lists of ministries do NOT work.
    - Encourage current volunteers to invite a friend to join them in their work as a way to recruit.
  - Treasure
    - Online giving is the easiest way to support the parish consistently. The process MUST be easy to find and easy to use.
    - Giving by check – place in the Offertory basket or mail to the church
      - Include the address for where to send checks on the website and in the bulletin.
    - Share the impact and the great things done with the financial support of the parishioners
      - Our parishes have the BEST mission: Eternal Life!
3. Foster gratitude at the parish
- Messages of
    - “We are glad you are here!”
    - “Thanks for ALL you do”
    - “We are grateful for this Catholic community of believers”
    - “We thank God for you”
    - “You are making a difference in this community”
4. Promote parishioner registration to improve communication
- Welcome everyone to register with the parish – new or existing parishioners
    - Include how to register in the bulletin and the website
    - Make it easy to register
  - Use the information to communicate
    - Activities at the parish
    - Faith moments
    - Encouragement